

Approved Minutes

Regular City of Athol City Council Meeting

Held in the Council Room in City Hall

Tuesday, August 2, 2022

6:00pm Regular Council Meeting

Mayor Hill called the meeting to order at 6:05 P.M.

ROLL CALL: Present: Mayor Hill; Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilman Cutaia; Clerk/Treasurer-Lori Yarbrough; Public Works-Kevin Foster. Not Present: Jason Wing, Attorney; and Rand Wichman, City Planner.

ACTION ITEMS:

1) APPROVAL OF THE July 19th REGULAR MEETING MINUTES:

Motion by Kramer, that we approve the last regular meeting minutes for the 19th, without amendments.

***DISCUSSION *** All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, that we approve paying the July/August bills as submitted without amendments. ***DISCUSSION-**All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/APPROVAL of Catering Permit for one additional beer garden at Athol Daze. Motion by Devine, to approve a catering permit for a beer garden at this year's Athol Daze on Saturday August 13, 2022 (Iron Pizza). ***DISCUSSION Roll Call:** Kramer-yes; McDaniel-yes; Cutaia-yes; Devine-yes; **Motion passed. ACTION ITEM**

4) DISCUSSION/APPROVAL of a tentative Fiscal Year 22-23 Athol City Budget. Lori shared she's still not had enough time and has just barely gotten some figures for them tonight, that she's comfortable with them being high enough and would like to set a workshop for Wednesday August 31st at 4pm for the council to go through line by line to discuss, before passing a final on Sept 6th. She then did a quick review of the notice she drafted. It shows previous year's actuals, current year budgeted, and this year's draft projections. There was a brief discussion about various possible projects, her estimation of property taxes, and how new construction may or may not be affected by caps. She reminded them that this is a rough high figure, and that at the workshop we will review those a bit more before asking for council to approve an actual budget. The Budget Appropriation Public Hearing for the Fiscal Year 2023 will be held on Tuesday Sept 6th at 6:00pm, instead of the original date of August 16th, and she will get this public hearing date change posted in the paper as well as post the tentative budget they pass tonight, noticed up in the paper as well. They also had a brief discussion regarding project direction surrounding the cemetery, the big city shop- office improvements, a dura-patcher, and the future of the water rates. All will be further discussed during the budget workshop on the 31st. **Motion by Devine to approve the tentative FY 2023 Annual City Budget Appropriation as presented, no changes, and to direct Clerk to publish the Notice of Public Hearing in the newspaper.** ***DISCUSSION Roll Call:** McDaniel-yes; Cutaia-yes; Devine-yes; Kramer-yes. **Motion passed. ACTION ITEM**

5) DISCUSSION/APPROVAL to give direction to staff on how to proceed with Beacon Pizza

***NOTE:** The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.*

regarding enforcement of conditions for their encroachment permit. – Staff had the question of how to proceed and felt it should be determined by the council as they allowed for the right of way encroachment permit for Beacon Pizza last year. This is different from regular code enforcement in that it is city right of way that was agreed to be used by a private business under a list of terms. Those terms are slowly not being met, and staff wanted direction from the council on how or if they should proceed with notice of the terms not being met. After a brief discussion, the council made the following motion:

Motion by Devine, to direct staff to proceed with the enforcement of conditions regarding the encroachment permit for Beacon Pizza, using the same procedures we would with any other.

*DISCUSSION- This means start with a friendly reminder. If, after a week or so nothing has changed, a formal letter will be noticed and sent to the business owner giving them a time frame in which to comply or risk their permit being revoked. **Roll Call:** Cutaiar-yes; Devine-yes; Kramer-yes; McDaniel-yes; **Motion passed. ACTION ITEM**

6) DISCUSSION/ACTION An update on the USDA Rural Development Grant for a possible Wastewater Facility Plan – Right after last meeting RD contacted the city and said if we were still interested, then apply on-line and it's possible there might be some money available after all. Lori to update. **Motion to accept both the DEQ and the Rural Development Grants for a Wastewater Facility Plan and authorize the Mayor signature on the corresponding paperwork for acceptance; and direct staff to begin drafting a scope of work and contract agreement with the engineers, Great West.** *DISCUSSION The DEQ is a Match Grant, receiving \$40,000 and the city matching with \$10,000 (using ARPA funds) and the RD grant is for \$30,000, for a \$80,000 wastewater facility plan. **Roll Call:** Devine-yes; Kramer-yes; McDaniel-yes; Cutaiar-yes. **Motion passed. ACTION ITEM**

DISCUSSION ITEMS:

1) Athol Daze Overview – Lori ran through the various order of activities and how we are doing things this year. She went through the sponsorship levels and how that worked. She discussed the various music stages, bed races, lawnmower races being completely ran by Dave with the Pastime Club, and the show and shine ran by Rudy, with Victory Auto. Over 70 vendors, and normal was about 35 to 40. The parade has not changed, and the fire department is going to be doing the pancake breakfast again as well as a blood drive. She shared what this year's t-shirts will look like, and that they are all just busy getting ready. Lots of great support with the committee and in our meetings; everyone has been very helpful. Corilynne has agreed to post and run the event on Facebook, and that has brought a missing piece to the whole thing and is driving more interest. Also, we are paying the Timberlake Junior Tackle to do our overnight security in the park to watch over things Friday night. It's been great, but always a lot of work to coordinate. There was a brief conversation regarding dogs in the park, as it's been an issue.

2) Bennett Reconstruct/Menser Overlay Street Project – Lori wanted to have a short discussion regarding Budget and Costs of the Project. The plans are ready to go out to bid for contractors, there are just two things left for the council to discuss; overall budget and the level of the engineer's inspection services. After discussing these the council was ok with moving forward with the whole project and Lori will adjust the budget appropriately; and the council requested staff get a cost for the engineering services so they can better decide what level or role for inspections would be done by Keller verses Kevin, and what is required of the project. Keller is asking to have one final meeting to firm up the bid packet, and Lori asked who from the council wanted to attend. Lori will coordinate with those planning to attend when the meeting is set.

3) Menser Ave Sidewalk and Rapid Flashing Crossing Beacons Project Update- Lori shared we are at 60% of project plans and still within the planned budget. They will be setting up a meeting to review those. Council questioned if the engineers will already be set to inspect this project as that is what they thought they agreed to for the cost of them doing it all. Lori said she would need to

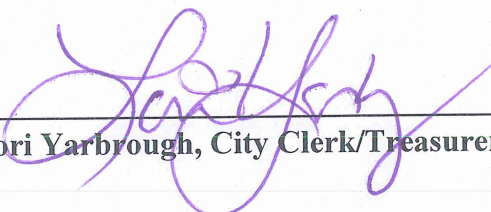
double check. There was a brief discussion about what should be brought up during this next meeting to better identify who all is affected, and in what way and to be sure it is addressed up front in regard to the sidewalk installation. This and the Rapid Flashing Crossing Beacons all need to be installed and completed by December of this year, per the grant requirements.

ANNOUNCEMENTS City Council- Cutaia shared that the furnace for the community center was not cared for properly and the circuit board went bad. Needs new filter, and grills are falling off the wall. It should cost under \$500. He knows someone who can do the work. No-one had any problems with him helping staff get that done. City Council – McDaniel shared his conversation with the owners of the property next to the cemetery (Tallents) and our trying to secure a proper right of way to cover the entrance of the road. He spoke with them, and they made an offer of what they would like in exchange. But Shane had some concern over the city being able to fulfill the request when we don't have plots available yet to sell or trade. He wants to see how the council feels about it and how much should we, the city, offer to pay or what to offer in exchange. In sum the council appeared to be most comfortable with offering first rights to buy plots. City Council Kramer wanted to be sure we talk about the trees soon in an upcoming meeting and she is also asking other council to make a list of changes wished regarding the subdivision code amendment changes to get through it a bit faster. / **Mayor-none.** / **Staff, Lori-** 1) Possible Citywide Yard sale date ranges Sept 24th or Oct 1st. Once past Athol Daze, she will look at it more. 2) We received our insurance claim funds back from ICRMP for the wind damage to the fences and trees down in the park and cemetery. There was \$5,219 in expenses, we have a \$1,500 deductible, and we received \$3,719.00 from ICRMP. 3) Shared she got power in the park, 4 more circuits. 4) The Colton Acres Development would like to have another round table discussion meeting again. We are looking for the morning of Tuesday, August 30th. Shane and Jeanette would like to be present at this meeting. Lori will get a time set for the morning and let everyone know. **Kevin-** Shared there was an incident at the farmers market last week. A lady hit a fire hydrant on 3rd street. It had a breakaway kit on, and it worked as it's supposed to. Kevin will get the parts and Bob will help him fix it. The costs will be billed to the lady's insurance, as the police department did write a report and provided the city with her insurance information. Kevin had a question regarding building an office in the big 6th street shop and wanted direction from the council on next steps. There was a brief discussion regarding primarily the costs. Kevin will look into some options and bring them back to the council to consider.

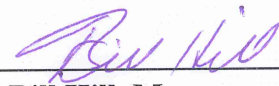
Public Comments: none.

ADJOURNMENT at 8:22pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bill Hill, Mayor

Approved at Council on 8/16/2022

